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*Agenda 7th January 2019*

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The Meeting of the Settle Town Council to be held in the Council's offices, Settle Town Hall on Monday 7<sup>th</sup> January 2019 at 7.00pm. The public and press are invited and Parishioner Participation will be at 7.00pm. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion. **The Council will be recording the meeting. Please switch all mobile devices off.**

**Twining with Banyuls Sur Mer - Phillip Mc Carthy.**

- 1. Vacancies** To fill 2 Casual vacancies by co-option - To consider Beryl James co-option application.
- 2. Apologies** To receive and record apologies.
- 3. Code of Conduct** - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
- 4. Policing** To receive the monthly report
- 5. Minutes** To approve draft minutes of the meeting of the Full Council on Monday 3<sup>rd</sup> December 2018 and the Administration Finance and Staffing Committee meeting on the 19<sup>th</sup> December 2018 as a true record.

**6. County & District Councillors' Report**

**7. Matters relating to County, District and Parish.**

- a) Skate Park – to approve the advert for a project manager /consultant to progress the Skate Park project.
- b) To receive items and reports relating to Castlebergh Hospital and approve any resolutions as required.
- c) The Condition of the Market Place - to agree a plan of action for the maintenance and improvement.
- d) To receive a report from Chamber of Trade and receive the latest minutes if available.
- e) To consider the response from NYCC relating to the decision to not repair the paving outside the shop at the back of the Shambles.

**8. Planning a) Applications** (applications advertised by CDC received prior to the meeting will be considered)

**b) Decision Notices** (notices received prior to the meeting will be reported).

**2018/19884/LHSHLD** Proposed single storey rear extension 4.4m beyond the rear wall; 3.26m in height from ground level; 2.1m in height to eaves from ground level (Prior Approval Notification) 16 Marshfield Road, Settle, BD24 9DA

**2018/19833/MMA** Minor Material Amendment for condition no 2 of planning application reference number: 62/2015/16414 granted 13 January 2016 to provide changes to the proposed house types and the layouts, the new condition 2 should refer to plan references 7750P(0)01\_Rev D; 7750P(0)03\_Rev B; 7750P(0)04\_A; 7750P(0)07\_A; 7750P(0)08\_A; MR18-96/102; 17T2245-800\_P2; 17T2245-801\_P1; 17T2245-802\_P1; 17T2245-803\_P1 which encompass the changes to the layout, the changes to the house types, the external works, the drainage matters and the proposed landscaping at Land Adjacent To Brockholes And Brockhole Lane, Settle, BD24 9RF.

**Continued/**

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Agenda 7th January 2019 Cont.

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**9. Finance**

- a) To check the Market books and to receive the Market report for December 2018.
- b) To approve accounts for payment and to note receipts for December and January to date.
- c) To approve the budget for 2019/20 and request the precept from Craven District Council of £104,199
- d) To receive further information on the quotes for CCTV in the Town Hall Office and approve a contractor.

**10. To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered)

- a) Wilberforce Trust questions via NYCC Stronger Communities
  1. Potential venues targeting town centre footfall: (i.e. Market places, market days, library, community hub).
  2. Contacts to agree space (i.e. local authority contact, Estate contact, library).
  3. Is there any access to electric, wifi, toilets.
  4. Potential communications & networks / circulation.

**11. To receive the letter of resignation from the Administration Finance Officer.**

- a) Approve the job description and advert for an Assistant Clerk.
- b) To agree the timescales for the recruitment process and appoint Councillors onto the interview panel.

**12. To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda)**

- a) Clerk magazine
- b) Local Councils Update December 2018 issue 224
- c) Julian Smith MP Surgeries in Settle Friday 18th January 2018
- d) Thank you letter from Settle Rotary Club
- e) YDNPA Dark skies Festival 15th Feb - 3rd March 2019 [www.darks skies national parks.org.uk](http://www.darks skies national parks.org.uk)
- f) Settle Community news Dec 2018
- g) Completed monitoring form from Three Peak Arts.
- f) Information and Reports from Councillors relating to attendance at events meetings and representation on
- g) Future agenda items.

**13. Dates of next meetings:**

Full Town Council meeting 4th February 2019

Signed  2<sup>nd</sup> January 2019  
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