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*Agenda 4th March 2019*

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- 1. Vacancies** To fill 1 Casual vacancies by co-option - To consider s co-option application.
- 2. Apologies** To receive and record apologies.
- 3. Code of Conduct** - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
- 4. Policing** To receive the monthly report
- 5. Minutes** To approve draft minutes of the meeting of the Full Council on Monday 4th February 2019 and the extraordinary 13th February as a true record.
- 6. To receive County & District Councillors' Report**
  
- 7. Matters relating to County, District and Parish.**
  - a) Skate Park to receive a report and approve the Project Management Agreement and Terms and Conditions.
  - b) To receive items and reports relating to Castlebergh Hospital and approve any resolutions as required.
  - c) To receive a report from Chamber of Trade and receive the latest minutes if available.
  
- 8. Planning a) Applications** (applications advertised by CDC received prior to the meeting will be considered)  
**C/62/633B** Full planning permission for repairs and alterations to former dwelling, including re-roofing, localised taking down and re-building of walls and underpinning of south gable, demolition of blockwork additions and adaptation of north wing to form a new garage; installation of package treatment plant; creation of parking area and garden/curtilage  
**2018/19981/FUL & 19982/LBC** Change of use from mixed residential use and office to residential only at 37 Duke Street Settle BD24 9DJ.  
**b) Decision Notices** (notices received prior to the meeting will be reported).  
**2018/20044/HH** Alterations to enlarge existing external door and enlarge existing window at Greenfoot cottage 8 The Green Settle BD24 9HL.  
**2018/19890/FUL** Change of use from A3 (Restaurants and Cafes) to A1 (shop) and refurbish existing shop front; Demolition of existing rear extension and erection of new two-story extension with balcony additional residential floor area at upper level.  
**c) Consultation on Main amendments to the CDC Local Plan**
  
- 9. Finance**
  - a) To check the Market books and to receive the Market report for February 2019.
  - b) To approve accounts for payment and to note receipts for February and March to date.
  - c) To receive electricity supply for street lighting quotations and approve a supplier for a new 1/3-year contract.
  - d) To receive and approve the grant applications from Settle Community Library, St Johns Methodist Church, Settle Folk Gathering and 3 Peaks Art Trail.
  - e) To approve the repair of the Lawn Mower at £150 plus annual service £75, consider the purchase of a new lawn mower £452.63 Exc. VAT) recommended by the handyman.
  - f) To add a street light on Station Road to the Town Council's inventory situated outside No 2 and authorise and pay for the repair.
  - g) Purchase of Software for Settle Market and Town Council Website at a cost of £175.00 (Enfold - Responsive Multi-Purpose Theme for WordPress £91.96 including support for a year and CSS Hero - £59 including support for a year UpdraftPlus Premium £54).
  - h) To approve an application to the Land Registry for the Community Cemetery and garden Of Rest, cost £135 plus solicitor's fees.

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**10. To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered)

- a) Request for information from Burton in Lonsdale regarding VAS Signs.
- b) Request from CDC Cleaner Neighbourhood team to meet up to conduct a walkaround the settle area to identify hot spots for dog fouling etc.
- c) Community Led Housing invitation to the Breakfast briefing Sat 16th March 10-1.
- d) NALC short survey on issues with antisocial on street parking and lack of enforcement.
- e) Email regarding an application to Yorkshire Dales Millennium Trust Stories in Stone for funding to clean and refresh signage.
- f) Letter from resident regarding the unauthorised clearance of the banking on Castlebergh behind Bowskills yard.
- g) Permission for White Rose Cycle Race 23 June 2019 for small part of market place at the end of the Shambles opposite 3 peak cycles.
- h) New regulations called [‘The Public Sector Bodies \(Websites and Mobile Applications\) \(No.2\) Accessibility Regulations 2018.](#)
- i) Permission to use part of the Market Place for the White Rose Classic Cycle race Saturday 23rd June 2019

**11. Assistant Clerk** - To approve the appointment of the assistant Clerk following interviews.

**12. Lone Worker Policy** – to approve the draft policy and agree next steps and timescale for implementation.

**13. To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda**

- a) Local Council update Jan/Feb issue 225.
- b) Thank you card from Admin Finance Officer.
- c) The Craven Trust Annual Report 2017/18.
- d) YLCA White Rose Update.
- e) Ride the Yorkshire Dales Sunday 2<sup>nd</sup> June 2019 4 cycle routes.
- f) British Weights and measures Notice regarding Pedestrian signs units of measurement metres and kilometres do not comply with Traffic Signs Regulations and General Directions 2016 (Schedule 12)
- g) Clerks and Councils Direct March issue 122.
- h) Making Tax digital (MTD) advice note via YLCA – Not VAT registered will not be affected 2019/20.

**14. To received information and reports from Councillors relating to attendance at events, meetings and representation on outside bodies and any future agenda items.**

**15. Dates of next meetings:** Cemetery and Lighting Committee meeting April 8<sup>th</sup> at 6:00 p.m.  
Allotments Committee Meeting April 8<sup>th</sup> at 7 p.m.

**Full Town Council meetings:** 1st April 2019; Annual Parish Meeting 30th April 2019; 13th May 2019; 3rd June 2019; 1st July 2019; 5th August 2019; 2nd Sept 2019; 7th October 2019; 4th November 2019; 2nd December 2019.

Signed



26<sup>th</sup> February 2019

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