

Agenda 4th February 2019

The Meeting of the Settle Town Council to be held in the Council's offices, Settle Town Hall on Monday 4th February 2019 at 7.00pm. The public and press are invited and Parishioner Participation will be at 7.00pm. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion. **The Council will be recording the meeting. Please switch all mobile devices off.**

1. Vacancies To fill 1 Casual vacancy by co-option.

2. Apologies To receive and record apologies.

3. Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.

4. Policing To receive the monthly report

5. Minutes To approve draft minutes of the meeting of the Full Council on Monday 7th January 2019 as a true record.

6. To receive County & District Councillors' Report

7. Matters relating to County, District and Parish.

- a) Skate Park to receive a report from the Skate Park Steering group and agree any further actions that may arise.
- b) Review quotes and steering group comments and approve the appointment of the Project Manager
- c) To receive items and reports relating to Castlebergh Hospital and approve any resolutions as required.
- d) To receive a report from Chamber of Trade and receive the latest minutes if available.
- e) To review the disc parking scheme and consider the proposals from the parking working party
- f) Operation London Bridge to consider the Town Council's preparations. Article circulated to Councillors prior to the meeting.
- g) 'Capturing The Past' - to approve an application to the District Cllrs Ward budget for an historical archive project of the Town Council to share with the Community and preserve the Council archive material.
- g) To receive a letter from Settle Rotary Club and a proposal for the Settle Christmas Lights Switch On from a potential organiser for 2019.
- h) To discuss the complaint received relating to the buses parking on the zig zag line and consider solutions suggested by the bus company.
- i) To approve the addition of two finger posts signs to the existing signs on the Market Place and Greenfoot Car park for Settle Community Library.

8. Planning a) Applications (applications advertised by CDC received prior to the meeting will be considered)

2019/20004/HH Alterations to enlarge existing external door and enlarge existing window at Greenfoot Cottage, 8 The Green, Settle, BD24 9HL.

2019/20012/HH Single storey glass roof veranda on rear patio area at 8 Town Head Avenue, Settle, BD24 9RQ.

2019/20073/HH Extension to existing annex (Resubmission of 2018/19637/HH) at The Water Tower, Station Road, Settle, BD24 9AA.

2019/20082/FUL Full application for change of use from offices to 2 no. Dwellings at 4 & 6 Chapel Street, Settle, BD24 9HS.

2019/20097/HH Replacement of existing wooden double-glazed units for similar in UPVC. Size of windows and style of window frames will be the same. Existing window frames rotting due to rubble walls of cottage at 2 Pools Row, Ingfield Lane, Settle, BD24 9HW.

C/62/416C Full Planning permission for continued temporary siting of workers timber framed building for rural workers living accommodation; installation of package treatment plant formation of ramped access to growing terrace erection of log store and 2 no. Buttress walls all in association with aquaponics farm at Reservoir Farm Settle BD24 9JZ.

Continued/

Agenda 4th February 2019

b) Decision Notices (notices received prior to the meeting will be reported).

2018/19853/CND Application to discharge condition no's. 9 and 10 of planning approval referenced 62/2016/17420 granted 17.11.2016 Plots 13, 14 & 15, Brockhole View, Settle, BD24 9RF

19973/HH To construct single storey rear extension to provide open plan dining room at 6 Mains View BD24 9JF

19971/HH Proposed partial demolition of existing storage building single story rear extension and internal alterations at Mount Pleasant 51 Duke Street BD24 9AY

2018/19997/FUL Exhumation and replacement of below ground fuel storage tanks with 2 no.new 45,000 litre below ground double skin steel monitored fuel storage vessels. Existing canopy over forecourt to be demolished and replaced with new in a 2 islands straight arrangement. New canopy over to be set at min 5m high above the highest forecourt level. The existing drainage petrol interceptor is to be exhumed and replaced with a new 10,000 litre class 1 vessel. Existing tank fuelling strategy to be abandoned and new above ground offset fill location to be installed in-between the 2 islands together with associated containment drainage, services and resurfacing. Existing tank vents to be replaced in existing location with new. New disabled parking bay as shown. 3 No. new parallel parking bays laid out to the site frontage. Existing air / water & Vac facility relocated to a more appropriate location. Existing compound to be replaced and extended to the rear of the shop to match existing. New timber frame canopy over formed over the rear delivery access door formed with timber posts & PVC-U sheeting. Existing shopfront to be replaced with new ATM position and new automatic sliding entrance door at Co-op Petrol Whitefriars, 9 Church Street, Settle, BD24 9JD.

9. Finance

- a) To check the Market books and to receive the Market report for January 2019.
- b) To approve accounts for payment and to note receipts for January and February to date.
- c) To receive electricity supply for street lighting quotations and approve a supplier for a new 1/3-year contract.
- d) To receive the internal audit report and note any actions arising from the report.
- e) To appoint the internal auditor for 2019-20
- f) To approve the change of banking to Barclays bank to facilitate dual authorisation Nominate 3 Cllrs including Chair to be signatories and dual authorisers on the bank account.

10. To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)

- a) Parish Liaison meeting at CDC Wednesday 27th March at 6:30 pm at Belle Vue Square Offices Skipton.
- b) National Association of Local Councils open letter to Councillors.
- c) Nominations for Data Protection awareness training sessions with David Roper Newman.
- d) Wheels to Work Scheme, the co-ordinator's asked for our help in raising awareness of the Scheme in Craven.
- e) Updated Copy of records kept at North Yorkshire County Records Office.

11. Annual Parish Meeting & Split Recreation and Amenities into two Committees

- a) To Set the date of the Annual Parish Meeting beginning April 2019 and include the Skate Park Design Presentation.
- b) To approve making the Recreation and Amenities Committee into Street Lighting and Cemetery Committee and Recreation and Open Spaces Committee
- c) To set the dates for shortlisting and interviews for the Assistant Clerk.

Agenda 4th February 2019

12. To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda

- a) Clerk magazine
- b) Information and Reports from Councillors relating to attendance at events meetings and representation on Future agenda items.

13. Dates of next Full Town Council meetings 4th March 2019; 1st April 2019; 13th May 2019; 3rd June 2019; 1st July 2019; 5th August 2019; 2nd Sept 2019; 7th October 2019; 4th November 2019; 2nd December 2019.

Cemetery and Lighting Committee
Recreation and Amenities Committee
Allotments Committee
Markets Committee
AFS Committee

Signed



29th January 2019

Email address: clerk@settletowncouncil.org.uk

Website: www.settletowncouncil.org.uk