

Week	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35
	January				February				March				April				May				June				July				August			Sept				
	7	14	21	28	4	11	18	25	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	2	
Agree project manager brief, seek 3 competitive quotes and appoint PM (STC meeting 4 Feb) to oversee project to completion																																				
Appoint architect/planner to negotiate and secure planning permission																																				
Finalise grant from Sport England, and satisfy conditions																																				
Start Date Sport England 14th April Tender Report Form To Be In																																				
Agree specification for skatepark																																				
Agree design and spec for floodlights																																				
Report to Steering Group monthly Present designs at Drop in Session 27th March																																				
Tender spec sent out to potential contractors, on design and build basis																																				
Evaluate tenders																																				
Appoint D & B contractors																																				
Undertake works																																				
Hand over site																																				