

**Minutes of the Meeting of Settle Town Council held in the Council's offices, Settle Town Hall, on Monday 4th June 2018 at 7:00 pm.**

**Present:** Cllrs Balsamini (Town Mayor), Taylor, (Deputy Town Mayor), Handford, Bellfield, Catherwood, Wood, Linley, County Cllr Welch, District Cllr Hull and Miss R Hill(Clerk)

**Members of the Public** 2 + 1 at 7:20 p.m.

Chairman- Councillor David Taylor welcomed all present and declared the meeting open.

**CL954 Vacancies** To fill Casual vacancies by co-option.

**Resolved: There will be 3 vacancies to fill by co-option. Jenny Linley, Richard Handford & Raph Catherwood were welcomed, Co-opted and signed their declarations of acceptance of office. This item to be scheduled for the next meeting on Monday 2<sup>nd</sup> July 2018.**

**CL 955 Apologies** Town Cllr Lord.

**CL 956 Code of Conduct - Localism Act 2011** To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda

- a) Councillors are to declare any Disclosable Pecuniary Interests (DPI) that they may have in items appearing on this Agenda (S 30 (3)), Appendices A & B. **Cllr Wood declared a DPI relating to CL960e**
- b) To receive, consider, decide and record Members' requests for DPI dispensations (S 31) in connection with items on this Agenda
- c) Register of Interests **None Declared**

**CL 957 Policing** To receive the monthly report

**Resolved: A report of recent crime reports for May was sent via email was read out at the meeting.**

**CL 958 Minutes** To approve draft minutes of the meetings of the Full Council on Monday 10<sup>th</sup> May 2018.

**Resolved: That the Minutes were approved.**

**CL 959 County & District Councillors' Report**

County Cllr Welch provided an explanation of the new Area Committee which has doubled in size of members and is now the Skipton and Ripon Constituency Committee. 13 County Councillors will be co-opted. Cllr Welch chaired the last meeting on 31<sup>st</sup> May. The Coniston Bridge improvement plans included a consultant report which gave 2 options with the costs set at approx. 5.4 million or 9.5 million to build a new bridge. Damage to cars parked at NRRUFC had been reported. Cllr Welch had been approached by concerned residents that the Union Flag was not flown for the Royal Wedding. Cllr Hull did not have anything to report. Cllr Balsamini congratulated her on her new role of Chairman of Craven District Council.

**CL 960 Matters relating to County, District and Parish.**

- a) Skate Park – to receive and progress report or matters requiring action.

**Resolved: That the update was received as follows - North Yorkshire County Council were to be approached for a lighting assessment. The Sport England match funding application was almost ready to submit and an application for £3k to the Co-Op Community Fund had been submitted. The Mobile Skate Park at Settle College had to be cancelled due to rain but will be rearranged.**

**Continued/**

**Minutes of the Meeting of Settle Town Council on Monday 4th June 2018 cont.**

b) To receive Castlebergh Hospital Decision letter.

**Resolved: That this be accepted**

c) To receive an update regarding the Castlebergh Crag Development.

**Resolved: That the quotations would be reviewed and evaluated by a panel to include, The Clerk, Cllrs Balsamini Taylor Wood & Linley at a Meeting on Friday 8<sup>th</sup> June when the Contract would be awarded.**

d) To receive a report from Chamber of Trade and receive the latest minutes if available.

**Resolved: That Cllr Balsamini gave a verbal report from the meeting. The Chamber of Trade had operated at a loss but still held a reserve of £3-4k. Concerns were raised about the lack of involvement. This item to be scheduled for the next meeting on Monday 2<sup>nd</sup> July 2018**

e) Land and Parking at Proctors Row Settle.

**Resolved: That this item be deferred until the next scheduled meeting on Monday 2<sup>nd</sup> July 2018**

**CL 961 Planning**

a) **Applications** (applications advertised by CDC received prior to the meeting will be considered)

**19325/LBC** Listed Building Consent to replace timber windows with powder coated aluminium double-glazed windows and replace 3 external timber doors with factory painted Acoya wood Doors at 2 Chapel Street Settle.

**Resolved: That the Council had no objection.**

b) **Decision Notices** (notices received prior to the meeting will be reported).

**19030/HH** Replace existing wood framed single glazed conservatory with white UPVC units on the existing dwarf wall and to infill existing open sided front door porch area with white UPVC units at Sheepleas, Duke Street Settle **GRANTED**

**19226/CPL** Rear Dormer Window extension creating second floor bedroom at 13 East View, Duke Street **GRANTED**

**19152/CPL** Rear elevation extension to form new sunroom at 23 Ingfield Lane Settle **GRANTED**

**19205/LBC** Listed building application to re-roof main house with existing tiles, replacing damaged slates with matching stone slates; re-build chimney stack to match existing with reclaimed stone; replace existing guttering and downpipes; reroof workshop with existing tiles. **GRANTED**

**CL 962 NALC Discussion Paper Shaping our Future – A Big Conversation.**

To review the paper and respond to the questions.

**Resolved: That this be scheduled for the Admin Finance and Staffing Committee meeting set for Thursday 28<sup>th</sup> June at 7p.m.**

*Cllrs Welch and Hull left the meeting at 19:53 p.m.*

**CL 963 Finance**

a) To check the Market books and to receive the Market report for May 2018.

**Resolved: That the Market books were correct and to schedule this agenda item for the next meeting on 2<sup>nd</sup> July 2018.**

b) To approve accounts for payment and to note receipts for May 2018 and June to date.

**Resolved: That these be approved and agenda for the next scheduled meeting on 2<sup>nd</sup> July 2018.**

May Receipts: £ **4,388.19**

Payments: £ **9,950.89** (excluding transfers)

June Receipts: £ **25.00**

Payments: £ **4,497.63** (excluding transfers)

**Continued/**

**Minutes of the Meeting of Settle Town Council on Monday 4th June 2018 cont.**

**CL To appoint representatives/ Trustees on other bodies Two Councillors to be appointed per body**

Settle Relief in Need Charity	Settle District Aid in Sickness
Foster & Poor Close	Swimming Pool Committee
Settle District Chamber of Trade	Settle Victoria Hall Limited
Yorkshire Local Councils Association	Freight Quality Partnership Cllr
Settle Community Library	Constituency Area Committee

**Resolved: To defer appointments until the status of the Organisations has been clarified in particular the Settle Relief in Need and Aid in Sickness and Foster Poor & Close and the Clerk was asked to check the Charity Commission website to see if any accounts had been submitted. The type of membership offered to the Council now the Swimming Pool had changed its status to Community Interest Organisation. This item to be rescheduled for the next meeting on Monday 2<sup>nd</sup> July 2018. A request to all organisations to provide dates of meetings to the Clerk.**

*2 members of the public left the meeting at 20:19 p.m.*

**CL 965 To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered)

a) North Yorkshire County Council Area Constituency Committees Briefing *The co-opted posts that had been in place on the Area Committees have ceased. The members of the new Area Constituency Committees decide whether they wish to have co-opted members on the committees, as part of their first meeting.*

**Skipton and Ripon Area Constituency Committee 31<sup>st</sup> May at 10 a.m. Bolton Abbey Village Hall.**

**Resolved: That this matter had been discussed during Cllr Welch's report. Cllr Taylor agreed to attend the next meeting.**

b) Churches Together Syrian Refugees Community Sponsorship Wednesday **13th June 2018 at 7:30pm in St Mary & St Michael Parish Hall** Tillman Close, Craven Terrace, BD24 9RA Speaker: Sean Ryan MBE *National Caritas Community Sponsorship Coordinator*

**Resolved: That Cllr Bellfield would attend and report back.**

c) Settle Area Swimming Pool re-registered as a Charitable Incorporated Organisation(CIO) from 17th February 2017, the new charity number is 1171790. The first AGM of the new charity will be on **Thursday 12th July 2018**, 7pm at the Folly café.

**Resolved: That Cllr Handford would attend and report back.**

d) Letter of invitation regarding support for a Food Bank in Settle Meeting at Royal Oak Thursday 14<sup>th</sup> June at 11:30 am The Manager of Skipton Food Bank will be giving a presentation.

**Resolved: That Cllr Taylor would attend and report back.**

e) Flying the red ensign on Merchant Navy Day **3<sup>rd</sup> September 2018** (Cost of Flag £45.71 ex VAT for a 3 Yard)

**Resolved: That the Council did not wish to purchase the red Ensign nor add to the Flag Calendar.**

e) North Craven Building Preservation Trust Invitation to The Folly **Friday 1<sup>st</sup> June 6:30-8** launch of new publication 'The Folly: Settle's House of Mystery'

**Resolved: That no one was available to attend**

f) To received 2 emails asking why the Union flag was not flown for the Royal Wedding and why its isn't flown at all times.

**Resolved: That there had been no official directive and these were the only 2 emails received after the event to ask why. The Council agreed to agenda this item for further discussion and consider a Flag flying policy at the next meeting on Monday 2<sup>nd</sup> July 2018.**

**Minutes of the Meeting of Settle Town Council on Monday 4th June 2018 cont.**

**CL 966 To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda) Information and reports from the Clerk and requests for future agenda items.**

a) Councils and Clerks Direct

b) GDPR update what do parish Clerks need to know? - CDC Data Protection Officer

c) Information and reports from the Clerk

d) Information and Reports from Councillors relating to attendance at events meetings and representation on outside bodies

**Cllr Taylor attended the Settle Volunteers event at Settle Victoria Hall which was informative and well attended**

e) Future agenda items.

**Cllr Handford requested an agenda item to discuss the Public Conveniences at Whitefriars. (The floor has been lifted and the Toilets have not been in use).**

**Flag Flying Policy**

**Land and Parking at Proctors Row.**

*There being no further business, the meeting was closed at 9.05 pm*