
Agenda Annual Meeting Thursday 10th May 2018

The Meeting of the Settle Town Council to be held in the Council's offices, Settle Town Hall on Thursday 10th May 2018 at 7.00pm. The public and press are invited and Parishioner Participation will be at 7.00pm. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion. **The Council will be recording the meeting. Please switch off all mobile phones. Press and Public will be excluded from the agenda item 15g) due to the confidential nature.**

1. To elect the Chair/Town Mayor and receive the Town Mayor's Declaration of Acceptance of Office

2. Vacancies To fill 7 Casual vacancies by co-option and receive Declarations of Acceptance of Office.

3. Apologies To receive and record apologies.

4. Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.

5. Policing To receive the monthly report

6. Minutes To approve draft minutes of the meetings of the Full Council on Monday 9th April and the Annual Parish Meeting on 26th April 2018. Approve the draft minutes and accept all recommendations of the Administration, Finance and Staffing Committee meetings on the 26th April meeting on as a true record.

7. County & District Councillors' Report

8. Matters relating to County, District and Parish.

a) To receive any update if available from the meeting at St Johns Methodist Church on 8th May 2018 about Castlebergh Hospital.

b) To review the Conditions of Use/Hire of the Market Place.

c) To reconsider the request for the Bookstall from the Rotary Club to stand on the Market Place in summer on Saturdays (subject to weather conditions).

d) To approve the draft funding agreement with Craven District Council for the Castlebergh Crag Development Project.

9. Planning

a) Applications (applications advertised by CDC received prior to the meeting will be considered)

2018/19205/LBC Listed Building Consent to re-roof rebuild chimney with reclaimed stone replace existing guttering and down pipes and re-roof existing workshop at 2 Chapel Street Settle

2018/18965/FUL Amendments to full application for demolition of existing structures and development of eight dwellings at Land North Of Kings Mill Lane

b) Decision Notices (notices received prior to the meeting will be reported).

C/62/602D/LB Listed Building consent to replace existing UPVC windows and partially glazed barn door at Stockdale Farm with double glazed timber sliding sash windows and partially glazed barn door

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10. Dog Meadow Allotment

a) To review the response from YLCA regarding limiting number of hens and opinion regarding interpretation of selling eggs.

11. To appoint Statutory and other Standing Committees and to elect a chairman for each.

Recreation, Amenities & Lighting, Markets, Allotments, Administration, Finance & Staffing.

12. To consider the payment of subscriptions as follows:

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| Yorkshire Local Councils Associations £703 | Friends of the Settle – Carlisle Line £20 |
| Society of Local Council Clerks £185 | SELRAP £15 |
| Institute of Cemetery Crematorium Management £90 | Local Councils Review £17 |
| Local Councils Direct Magazine & Update £100 | NABMA £382 |

13. Assets and Insurance

a) To receive a list of Deeds and Trust Instruments and an Asset Register of Equipment and possessions in the Custody of the Council

b) Review the Insurance Schedule for 2018-19

14. To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)

15. Finance

- To check the Market books and to receive the Market report for April 2018.
- To approve accounts for payment and to note receipts for April and May to date.
- To seek approval for purchase of hardware and software approx. cost £1000 for storage device to enable safe storage of data, Network Attached Storage(NAS)with 2 discs and encryption software.
- To approve termination of the agreement to rent the basement store room in the Town Hall cost £500 p.a storage secured at the Royal Oak will accommodate Town Council assets.
- Approval for the Clerk to attend the Parliamentary Reception Markets Group on Tuesday 15th May - Transport cost £60 approx.
- To consider the retention of the Data Protection Officer at £150 per annum as good practice although it may not be mandatory. (subject to amended bill becoming law)

Press and Public will be excluded from the following item due to the confidential nature.

- To approve the remuneration for the extra statutory days not taken for 2017-18 and approve the pro rata hours Report circulated prior to the meeting

16. To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda) Information and reports from the Clerk and requests for future agenda items.

Pennine Journey Project raising the profile of the walk to increase footfall and boost local communities.

Future Agenda Items and Dates of Next meetings

Signed



4th May 2018

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