
Agenda 3rd December 2018

The Meeting of the Settle Town Council to be held in the Council's offices, Settle Town Hall on Monday 3rd December 2018 at 7.00pm. The public and press are invited and Parishioner Participation will be at 7.00pm. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion. **The Council will be recording the meeting. Please switch all mobile devices off. Press and public will be excluded from Agenda item 11.**

1. Vacancies To fill 2 Casual vacancies by co-option.

2. Apologies To receive and record apologies.

3. Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.

4. Policing To receive the monthly report

5. Minutes To approve draft minutes of the meeting of the Full Council on Monday 5th November 2018 as a true record.

6. County & District Councillors' Report

7. Matters relating to County, District and Parish.

- a) Skate Park – to receive a progress report from the steering group meeting on 15th November and nominate project contacts and authorise monitoring and evaluation personnel. Authorise the award letter.
- b) To receive items and reports relating to Castlebergh Hospital and approve any resolutions as required.
- c) To receive the Rev D plan and covering report and bill of costs for Castlebergh Crag Development and authorise the adoption of the plan and phased implementation.
- d) To receive a report from Chamber of Trade and receive the latest minutes if available.
- e) To consider further the tarmac repair of the path outside 2 shops – respond to NYCC letter dated 18th October 2018 relating to the Council's request for service.

8. Planning a) Applications (applications advertised by CDC received prior to the meeting will be considered)
2018/19890/FUL Change of use from A3 (restaurant café to A1 (shop) and refurbish of existing shop front; demolition of existing rear extension and erection of new two storey with balcony additional residential floor area.
2018/19013/LBC Listed building consent for the provision of two Customer Information Screens(CIS) replacement ticket vending machine(TVM) refurbishment of platform 2 waiting room and Personal Address (PA) and CCTV on platforms at Settle Railway Station, Station Road, Settle.

2018/19929/FUL Installation of four rapid electric vehicle charging stations within the car park of Booths.

b) Decision Notices (notices received prior to the meeting will be reported).

2018/19735/COU Change of use and alterations and conversion from retail storage and warehouse to retail , bar/restaurant and holiday accommodation.

C/62/646 Full planning application for erection of extension to replace conservatory at Scaleber Cottage, Mitchell Lane, Settle

C/62/645 Withdrawal of application to conversion of barn to a 3 bed local occupancy dwelling re-align boundary wall at access point off A65 installation of PTP and associated works to form curtilage and car parking

9. Finance

- a) To check the Market books and to receive the Market report for November 2018.
- b) To approve accounts for payment and to note receipts for November and December to date.
- c) Precept request from Craven District Council for 2019/20
- d) Settle Relief in Need request for a signatory to officially close the Charity and agree where the funds should be allocated, another similar charity or elsewhere.
- e) To receive quotes for CCTV in the Town Hall Office and approve a contractor.
- f) To receive quotes to fell one dangerous tree at Bond Lane and approve an application for tree works in a Conservation Area and to remove fallen trees at Cammock Lane Allotment site.
- g) Councillor/Clerk YLCA Training - Planning Seminars March/April 2019 £115 per delegate.

10. To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)

- a) Request for permission to film in Settle Northern Film School February 26th to March 4th 2019
- b) Request to make digital photographs of the two books concerning subscriptions for the Town Hall building in 1832 and to display on Dales Community Archives website. Copyright to be retained by Settle Town Council and the books can be sent to NY County Records Office.
- c) Email from contractor regarding snow clearing and suggested amendments to the procedure for call outs etc.

11. A resolution to exclude the press and public prior to the following item will be requested in accordance with the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the business.

- a) To consider and approve the email protocol for sending agendas and minutes in relation to the Council's resolution minute ref CL 738 agreed at the Administration, Finance & Staffing Committee meeting 18th May 2017. (Approved at Full Council on 5th June 2017)
- b) To agree a response to emails received relating to this matter.

12. To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda)

- a) Clerk magazine
- b) Local Councils Update November 2018 issue 223
- c) North Craven Heritage Trust 50th Anniversary Booklet - 'Fifty Years On:Securing North Cravens Heritage '
- d) War memorials Trust Bulletin November 2018 No.79
- e) Clerks and Council's Direct Issue 120 November 2018
- f) Information and Reports from Councillors relating to attendance at events meetings and representation on
- g) Future agenda items.

13. Dates of next meetings:

Full Town Council meeting 7th January 2019

First Aid Course for Staff and Councillors 10th December 2018 9-3:30 in the Town Hall

Full Town Council meetings Calendar 2019

Signed 

27th November 2018

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