

**Minutes of the Meeting of Settle Town Council held in the Council's offices, Settle Town Hall, on Monday 8<sup>th</sup> January 2018 at 7:00 pm.**

**Present:** Cllrs Taylor (Town Mayor), Balsamini (Deputy Town Mayor), Handford, Catherwood, Bellfield Cotton, Lord, Beesley & Miss R Hill (Clerk) Mrs H Witt (Finance/Admin Assistant)

**Members of the Public** PCSO A Preston

Chairman- Councillor David Taylor, welcomed all present and declared the meeting open.

**Public Participation:** Mr H Francmanis attended the meeting, raised concerns and advised that he had reported to the developers and the Environment Agency that the flow of Brockholes Beck has been stopped and this will increase the flooding. He had also raised this with the landowner Mr Fairhurst.

**CL881 Vacancies** To fill 2 Casual vacancies by co-option.

**Resolved: 2 Casual Vacancies to be scheduled for the next meeting.**

**CL 882 Apologies** County Cllr Welch, District Cllr Hull, & Town Cllrs Catherwood, Cllr Cotton

**CL 883 Code of Conduct - Localism Act 2011** To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda

a) Councillors are to declare any Disclosable Pecuniary Interests (DPI) that they may have in items appearing on this Agenda (S 30 (3)), Appendices A & B. **Cllr Balsamini declared an interest in Planning item CL888 ref 18811**

b) To receive, consider, decide and record Members' requests for DPI dispensations (S 31) in connection with items on this Agenda

c) Register of Interests

**CL884 Policing** To receive the monthly report

**Resolved: PCSO Amanda Preston attended a report of recent crime reports for December a report was sent via email with all reported crimes. PCSO A Preston left the meeting at 7.30pm**

**CL 885 Minutes** To approve draft minutes of the meetings of the Full Council on Monday 4<sup>th</sup> December

**Resolved: That the Minutes were amended to include a change of date to 5<sup>th</sup> February 2018 for the final precept to be decided.**

**CL886 County & District Councillors' Report**

None received.

**CL887 Matters relating to County, District and Parish.**

a) Action Plan for Market Town – to receive a progress report and consider the draft funding agreement from Craven District Council for the Castlebergh Project.

**Resolved: That the Clerks verbal report was noted.** It was suggested that any work carried out on the projects should come out of the funding from Craven District Council at an hourly rate.

b) Consider the request from the Chamber of Trade to manage the invoices and reclaim the VAT on the two other town team projects.

**Resolved: That this item be deferred until after the meeting with Sharon Sunter Economic Development Officer for CDC on 30th January 2018. The situation with claiming VAT was to be clarified. Cllr Balsamini joined the meeting at 7:18 p.m.**

**Minutes of the Meeting of Settle Town Council on Monday 8<sup>th</sup> January 2018 cont.**

c) To consider a proposal to appoint David Roper-Newman as Data Protection Officer for the Town Council at a cost of £150 per annum and to receive YLCA updates on GDPR.

**Resolved: That this be approved**

d) To receive an update on Castlebergh Hospital dated 14<sup>th</sup> December. Urging people to attend the consultation in Settle on Thursday 11<sup>th</sup> January 6:00 – 8:00p.m., Friday 19<sup>th</sup> January 8:30-11:30a.m. and Monday 29<sup>th</sup> January 2:00- 4:00p.m. at Victoria Hall and agree any action as required.

**Resolved: That all Councillors should attend if possible**

e) To receive a letter from Great Place Programme Support Officer at CDC relating to commissioned research questions about what Settle Town Council spend on Arts, Heritage and Cultural activities.

**Resolved: That a response to the questions should include the grant policy scheme recipients and all supported events and activities on the Market Place that take place annually.**

**CL888 Planning**

a) **Applications** (applications advertised by CDC received prior to the meeting will be considered)

**18706/FUL** Demolish existing single storey industrial building and construct new two storey building to house farm animal veterinary facilities with new landscaped forecourt parking area at land North of The Vets, Station Road

**Resolved: That this be approved**

**18758/FUL** Change of Use from A1 retail to A4 cafe and bar at 6 High Street, Settle, BD24 9EX

**Resolved: That this be approved**

**18802/ADV** A new sign to be added to fascia of the shop unit at 6 High Street Settle

**Resolved: That this be approved**

*Cllr Balsamini declared DPI and after speaking left the room*

**18811/FUL** Surface water management scheme (flood meadows) for Phase 2 and 3 of residential development (re-submission of extant planning permission 62/2014/14929)

Land To South Of Ingfield Lane, Settle, North Yorkshire, BD24 9BA

**Resolved: That the Council strongly objected because concerns that phase 1 had not been addressed the flooding issues and gardens were waterlogged even when it hadn't rained for days and houses had been flooded. The road under the viaduct currently floods and this will only be made worse. Previous objections still stand.**

**C/62/64/LB** Consent to re-roof the property and southern outbuilding, repoint the slates of the western building repaint southern elevations repoint chimney stacks and make good all render to the west gable of the dwelling and renew all rainwater goods at The Tannery, 14 The Green, Settle

**Resolved: That this be approved.**

b) **Decision Notices** (notices received prior to the meeting will be reported).

**C/62/642** Full planning to alter 3 no. windows on the west elevation by lowering cills at 8 & 9 Old School Close Settle **GRANTED**

**18684/FUL** Two storey rear extension at 35 Marshfield Road Settle BD24 9DA **GRANTED**

**Minutes of the Meeting of Settle Town Council on Monday 8<sup>th</sup> January 2018 cont.**

**CL889 Finance**

a) To check the Market books and to receive the Market report for December 2017.

**Resolved: That the Market books were correct and to schedule this agenda item for the next meeting on 5<sup>th</sup> February 2018.**

b) To approve accounts for payment and to note receipts for December 2017 and January to date.

**Resolved: That these be approved and agenda for the next scheduled meeting on 5<sup>th</sup> February 2018.**

December Receipts: £ **2172.16**

Payments: £ **6,227.93** (excluding transfers)

January Receipts: £**0.00**

Payments: £ **380.92** (excluding transfers)

c) Internal Audit report

**Resolved: That this was received and noted and any recommendations were accepted.**

d) To receive notice of £250 cash from B Mc Leron (Council Rep) Trustee of the Foster Poor Charity.

**Resolved: That a report on the criteria and allocation of funds be requested and a meeting be called as soon as possible as it was over 12 months since the Charity had met.**

e) To receive the second draft of the budget for 2018-19 and agree any amendments and finalise at the 5<sup>th</sup> February meeting to set the request for the precept.

**Resolved: That The second draft was received.**

**CL890 To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered)

a) Letter from Settle TIC relating to a complaint about the lack of telephone boxes in Settle.

**Resolved: That the letter had been noted however it was BT policy to remove phone boxes.**

b) Local Govt Finance Settlement Consultation

**Resolved: That this be noted**

c) Letter from Craven District Council regarding changes to Waste management relating to the removal of Recycle Bring sites

**Resolved: That an information request be sent for details of how much tonnage is received from Settle and how often is it collected for each year over the last 3 years.**

**CL891 Private and Confidential item (a resolution to exclude the Press and Public will be requested prior to this item)** To consider allegations of breach of Tenancy Agreement.

**Resolved: That an independent inspection with photographic evidence be conducted and advise the tenant the matter was to be reopened and that information relating to a breach of clause 6 had been submitted and request a response to the allegations. The situation will continue to be monitored and reschedule for the meeting on 5<sup>th</sup> February 2018.**

**CL892 To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda) Information and reports from the Clerk and requests for future agenda items.**

- Chairman of Craven District Council Swim Challenge January - March 2018
- Thank you letter from Rotary Club for the Town Council's help with the Christmas Switch On – The Clerk will be attending the debriefing on January 18th
- WRU Newsletter December issue

**Cllr Taylor expressed his disappointment that only 2 Cllrs assisted with the folding and delivery of letters to Settle residents for the Community Poll relating to the Swimming Pool.**

***There being no further business, the meeting was closed at 9.02 pm***