

**Minutes of the Meeting of the Recreation & Amenities Committee held in the Council Offices, Town Hall, on Thursday, 23<sup>rd</sup> November 2017 at 6:00 p.m.**

*Present:* David Taylor (Chairman), Balsamini, (Deputy Chairman) Cotton, Handford, Lord, R Hill (Clerk) H Witt (Asst), Rev H Young, B James.

**RA60** Apologies – Cllr Beesley, Catherwood, Tyrer, Bellfield.

**RA61** To record any Declarations of Interest – **None**

**RA62 Cemetery**

- a) Settle Parish Church Monuments and Memorials and Churchyard regulations and Settle Town Council Policy review.

**Resolved: That the Monuments and Memorials regulations were partially reviewed and agreed that no reservations were to be accepted. This item to be brought to full council at the next available opportunity once a full review has been conducted by the Clerk.**

- b) To approve a leaflet for relatives and the revised cemetery rules.

**Resolved: That this be approved subject to the amendments discussed.**

- c) To feedback on Remembrance Day and discuss any matters arising requiring clarity or alteration for next year.

**Resolved: That the Town Mayor raised an issue of protocol when laying the wreath. Cllr Balsamini (Deputy Town Mayor) apologised for any disrespect that the Mayor may have felt at him not joining him to lay the wreath when requested to do so. It was agreed that it is the Mayors duty and no specific policy was required.**

**Positive feedback was received and the police stopping the traffic and requesting engines turned off helped the event. The address system was very good this year.**

**Cllr Balsamini noted that there was no Army Personnel, he offered to provide the Clerk with a new Army contact to invite next year and pass on to the Church. It was agreed to agenda the nomination of the Vicar and a nominee in their absence at the next scheduled meeting on Monday 4<sup>th</sup> December 2017.**

**RA63 Amenities, Play Areas and Millennium Garden**

- a) To receive the annual play area inspection report and consider future maintenance and repair requirements and action required for the 4 play areas and Millennium Garden.

**Resolved: That parts be purchased for each of the play areas requiring new shackles and bolts to enable 2 links to be passed through.**

**Seats and chains for the swings at Bond Lane play area near the picnic bench. Cllr Taylor agreed to source the shrink warp to cover the web netting rope that is frayed and monitor, if it deteriorates agenda for full council to consider replacement.**

**The ramp and boards to be checked with the handyman and repaired as required. Ask the handyman to check and measure the bolts on the chest press.**

**Any exposed concrete to be checked and filled in as appropriate.**

**Order bark to fill up to required level and replace the black matting under one of the swings at Commercial Street play area.**

**Allow a seasonal contingency in the handyman hours.**

- b) Skate Park – to receive and update and approve further action to progress the project.

**Resolved: That the update was received regarding the young people's fundraising activities. The Clerk has requested a quote for the removal of trees and shrubs and an assessment for the tree protection zone and a lighting quote to support a grant application from the Police Fund. Specification to go out to tender is still to be drafted.**

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- c) To consider approval in principle for a handrail to be installed on The Green subject to confirmation that NYCC approve, will install and will cover the costs.

**Resolved: That approval in principle would be given to have the handrail on the edge of the green subject to a request from NYCC and that the rail and any associated costs would remain the responsibility of the highways /footpaths department in perpetuity and that Settle Town Council would have no ongoing liability for maintenance.**

**RA64 Lighting**

To consider future improvements for the street lighting and any matters arising from faults reported.

**Resolved: That the council would continue to budget for column replacement each year.**

**RA65 Castlebergh Crag & Woodland**

To receive an update and agree action to progress improvements/development of Castlebergh Crag development.

**Resolved: That £10k has been allocated to cover a feasibility study and a design to develop the Crag as an attractor for the Town. Cllr Tyrer and the clerk to lead on the project to be reviewed at the annual meeting of the Town Council in May 2018. Timescales and milestones to be checked and reported back to full council meeting on Monday 4<sup>th</sup> December 2017, if this is not available the Clerk was given delegated authority to. The Clerk to check the deadlines for the Leader and 'Stories in Stone' funding applications.**

**RA66 Winter Maintenance**

To consider 2 quotes from contractors for the clearing of heavy snow from the market place 2017-18

**Resolved: That B Tooke Agricultural Services be appointed to cover the snowploughing and gritting of the Market Place. The Council has first call on his services and a service level agreement to be drawn up authorisation will be from Settle Town Council's handyman and /or the Clerk.**

**RA67 Budget for 2018-19**

To receive a report from the Clerk on income and expenditure and agree the draft budget requirements

**Resolved: That the draft budget produced by the clerk for 2018-19 be amended as discussed and to be brought to the next full council meeting on Monday 4<sup>th</sup> December 2017.**

There being no further business, the meeting was closed at 7.38 p.m.