

**Minutes of the Meeting of Settle Town Council held in the Council's offices, Settle Town Hall, on Monday 4<sup>th</sup> September 2017 at 7:00 pm.**

**Present:** Cllrs Taylor (Town Mayor), Balsamini (Deputy Town Mayor), Beesley, Lord, Handford, Catherwood, Tyrer & Miss R Hill

**Members of the Public** Mr & Mrs Presland

Chairman- Councillor David Taylor, welcomed all present and declared the meeting open.

**Public Participation**

Representation was made by Mr & Mrs Presland about their planning application See CL xxx for resolution

**CL829 Vacancies** To fill 3 Casual vacancies by co-option.

**Resolved: 3 Casual Vacancies to be scheduled for the next meeting**

**CL 830 Apologies** County Cllr Hull, Councillor Cotton

**CL 831 Code of Conduct - Localism Act 2011** To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda

- a) Councillors are to declare any Disclosable Pecuniary Interests (DPI) that they may have in items appearing on this Agenda (S 30 (3)), Appendices A & B
- b) To receive, consider, decide and record Members' requests for DPI dispensations (S 31) in connection with items on this Agenda **Cllr Taylor declared a DPI in Agenda item CL836**
- c) Register of Interests

**CL832 Policing** To receive the monthly report

**Resolved: That NY Police sent their apologies and provided a report for August and advised of a new contact for sending the agenda and minutes**

**CL 833 Minutes** To approve draft minutes of the meeting of the Council on Monday 7<sup>th</sup> August and Extraordinary meeting 25<sup>th</sup> August 2017 and as a true record.

**Resolved: That these be amended to include the correction that the roof repair was funded by Friends of Settle Swimming pool and that the item relating to the gas lamp and town measures be rescheduled it was not agreed that it was resolved. Cllr Handford had tendered his apologies for the extra meeting on 25<sup>th</sup> August, this was also amended. The Minutes were then approved and signed**

**CL834 County & District Councillors Report**

**Cllr Welch** did not have a great deal to report as the month of August is a quiet month. He reported a damaged bench next to the Quaker house and was informed that this was Craven District Council land and he agreed to report direct to them

**Minutes of the Meeting of Settle Town Council on Monday 4<sup>th</sup> September 2017 cont.**

**CL835 Matters relating to County, District and Parish.**

a) To receive an update on the Action Plan for Market Town

**Resolved: That this be received and all four projects (Settle Website, Signage, Development of Castlebergh Crag and Woodland and improvements to the Market) be shortlisted subject to approval by CDC Policy Committee**

b) To consider providing a dog bin at Cammock Lane and requesting CDC to include it on their round.

**Resolved: That Settle Town Council provide the bin from their store and request that Craven District Council add it to the collection**

c) To consider further the storage of the Yellow Letters, lamp posts and larger pieces of equipment owned by the Town Council

**Resolved: That a request for storage be publicised and re-advertise the yellow letters as available for display. Contact salvage /reclamation companies and individuals to explore the direct sale and removal of old street furniture**

*7:41 Cllr Balsamini left the meeting*

d) To receive an update about the parking and the meeting with NYCC

**Resolved: That this be received, the Clerk to action the proposals to encourage safer more responsible parking through leafleting letters and a request to the Police to issue notices to cars illegally parked**

*7:48 Cllr Balsamini returned to the meeting*

e) To consider the power supply in the telephone boxes at The Green and Church Street

**Resolved: That the community group 'Gallery On The Green' pay for the standing charges and electricity supply by applying through the grant process or look at installing solar powered lighting and the clerk was asked to research the possibility of running the light off a street light supply. Church Street is not on a separate MPAN and needed to be investigated further to assess any financial impact on the Council**

f) To consider the changes and withdrawal of funding to the waste paper collection at Settle Swimming Pool

**Resolved: To write to NYCC regarding the withdrawal of the funding. Cllr Welch to provide the appropriate contact**

g) To receive any further information or updates about Castlebergh Hospital from the public meetings.

**Resolved: That this was received. Cllr Welch confirmed that this would be on the agenda for the NYCC Craven Area Committee on 21<sup>st</sup> September at The Victoria Hall Settle and a speaker from the NHS was to attend, this was to be confirmed**

h) To consider flying the Yorkshire Flag on Yorkshire Day (1<sup>st</sup> August) annually and place on the flag calendar.

**Resolved: That this be approved and a flag to be purchased**

i) To consider Council policy on reacting to terrorist attacks in other parts of the world by flying the union flag half-mast

**Resolved: That this be rejected**

**CL836 Planning**

**62/18311/HH** Construction of single storey rear extension, plus removal of original roof light, and provision of Velux window on roof at 7 Halsteads Terrace , Duke Street, Settle, BD24 9AP

**Resolved : That this be approved**

**62/18367/FUL** Refurbishment of existing shop retail premises including re-roofing and alterations to shop front

**Resolved: That the council had concerns about the safe removal of asbestos and the materials were not in keeping with the character of the conservation area**

**Continued/**

**Minutes of the Meeting of Settle Town Council on Monday 4<sup>th</sup> September 2017 cont.**

**62/18325/VAR** Application to vary condition no 3 of planning reference 62/2015/15606 granted 10/06/2015 to allow additional windows to the gable of plots 3 & 4 Town Head Way

*8:19 Cllr Taylor declared a DPI and left the room*

**Resolved: That this is a blatant breach of the planning permission granted and constitutes loss of privacy and will create overlooking on to the Cemetery and neighbouring properties.**

*8:21 Cllr Taylor returned to the meeting*

**2017/18297/ADV** Advertisement consent for 3 sponsorship signs placed on the roundabout using 2 posts and an aluminium plate per sign located one facing each road entrance

**Resolved: That this application was not valid and the proposal and location description were misleading and inaccurate**

**b) Decision Notices** (notices received prior to the meeting will be reported).

**2017/18193/HH** Replacement Timber windows with UPVC Assembly House Bishopdale Court BD24 9EB

**2017/18203 & 18204/FUL+ LBC** Remove existing Nat West Brand signage and ATM Infill existing ATM aperture with Stonework best matching at NatWest Bank Market Place Settle

**2017/18110/HH** Removal of prefab garage to allow addition of a 2 story extension to North gable and provide ground floor utility shower and WC and living space with 2 Beds on first floor at 13 Northfields Ave Settle

**CL837 Finance**

a) To check the Market books and to receive the Market report for August 2017.

**Resolved: That the Market books were correct and to schedule this agenda item for the next meeting on 2<sup>nd</sup> October 2017**

b) To approve accounts for payment and to note receipts for July, August 2017 and September to date.

**Resolved: That these be approved and agenda for the next scheduled meeting on 2<sup>nd</sup> October 2017**

July	Receipts: <b>£2,751.50</b>	Payments: <b>£ 8,859.76</b> (excluding transfers)
August	Receipts: <b>£3,650.00</b>	Payments: <b>£ 8,606.19</b> (excluding transfers)
September	Receipts <b>£1,235.00</b>	Payments <b>£ 12,868.52</b> (to date)

c) To receive a report of cash flow actual spend against budget to date

**Resolved: That this be noted and budget and actual spending to date were in line with 5 months anticipated expenditure**

**CL838 IT - Broadband Supply, Landline, Website and Email**

To receive an update on the change of supplier for the landline and broadband and consider moving to a new hosting provider for the website and email system.

**Resolved: That the supplier of the email system and the website hosting be moved to Speedy web at a cost of £40 p.a. the service to be reviewed 12 months after implementation. The telephone line and broadband be moved to Plusnet as previously approved with a saving of £20 per month**

**CL839 Skate Park** - To receive an update on the Skate Park and consider further action as appropriate.

**Resolved: That a tree survey required on the site would cost £395.00 + VAT. Cllr Taylor had found the drainage plans in Council archives and could not see any major problems. A lighting assessment was to be ordered and a date was set for 21<sup>st</sup> September to progress the project. An application had been made to Settle Middle School Legacy Fund for £20K towards this £90k project** Continued/

**Minutes of the Meeting of Settle Town Council on Monday 4<sup>th</sup> September 2017 cont.**

**CL840 General Data Protection Regulation – Preparation Steps 1 and 2**

To look at the Council's Risk Register and carry out an audit of the information the Council holds, where it comes from and who it is shared with by identifying Cllrs to attend a working party and set a date for the first meeting

**Resolved: That Cllr Taylor and Lord with the Clerk progress the first 2 steps of audit and the Risk Register**

**CL841 To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered)

- a) A request to attend the Airton Town End Farm shop featuring in Artisan Food BBC2 – update **Noted**
- b) Reconsider the request for a Memorial Bench for Matthew Haseldin following the vandalism to the bench at Millennium Garden

**Resolved: That this be approved. The family to purchase and the Council would maintain.**

- c) NYCC letter of invitation for Council representative to Settle Freight Quality Partnership Wed 27<sup>th</sup> September at 1pm at Victoria Hall

**Resolved: That Cllr Catherwood would attend and represent the Council**

- d) Community First Yorkshire (Formerly - Rural Action Yorkshire) Ex Forces Support, Grants and information

**Resolved: That this be noted to be posted on the website and notice board**

- e) Invitation to Parish Liaison Meeting at CDC Wednesday 20<sup>th</sup> September at 6.30pm Belle Vue Square Offices

**Resolved: That Cllr Taylor would attend**

- f) Clerk's invitation to CDC Peer challenge Partner Focus Group Tuesday 19<sup>th</sup> September at 4.30pm

**Resolved: That this be approved and to raise various subjects including provision of public conveniences Planning and parking**

**CL842 To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda) Information and reports from the Clerk and requests for future agenda items**

MP Julian Smith - List of Surgeries Sept to December 2017 Settle 15<sup>th</sup> September & 10<sup>th</sup> November

Local Councils Update Issue 209

Settle Community News

Reports from meetings attended by Cllrs.

Cllr Handford gave a full update on the Swimming Pool and the efforts and progress being made to improve the income stream for the pool

**Future Agenda items**

***There being no further business, the meeting was closed at 9.30 pm***