

**Minutes of the Meeting of Settle Town Council held in the Council's offices, Settle Town Hall, on Monday 13<sup>th</sup> July 2017 at 7:00 pm.**

**Present:** Cllrs Taylor (Town Mayor), Balsamini (Deputy Town Mayor), Robinson, Beesley, Cotton, Catherwood, Handford & Miss R Hill, (Clerk)

**Members of the Public** H Barker

Chairman- Councillor David Taylor, welcomed all present and declared the meeting open.

**Public Participation**

*Mr Barker reported one of the no entry signs that had rusted has not been replaced. The metal post is protruding out of the ground by 2".*

*He also raised concerns about the number of advertising A Boards and signs over the bollards at The Folly which is a Grade I Listed building.*

*Mr Barker left the meeting at 7.12pm.*

**CL797 Vacancies** - To fill 2 Casual vacancies by co-option.

**Resolved: That this be scheduled for the next meeting.**

**CL 798 Apologies** County Cllr Welch, Councillors Tyrer and Lord & Sgt L Moorhouse

**CL 799 Code of Conduct - Localism Act 2011** - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda

a) Councillors are to declare any Disclosable Pecuniary Interests (DPI) that they may have in items appearing on this Agenda (S 30 (3)), Appendices A & B

b) To receive, consider, decide and record Members' requests for DPI dispensations (S 31) in connection with items on this Agenda – **Cllrs Balsamini and Taylor declared an interest in minute ref: CL803c & Cllr Balsamini declared an interest in minute CL805c**

c) Register of Interests – **Cllr Balsamini declared a change of employment and has notified the monitoring officer.**

**CL800 Policing** - To receive the monthly report

**Resolved: That Sgt Les Moorhouse sent his apologies No report was received**

**CL 801 Minutes** To approve draft minutes of the meeting of the Council on Monday 5<sup>th</sup> June 2017 and as a true record.

**Resolved: That these be approved.**

**CL802 County & District Councillors Report**

None

**CL803 Planning**

a) **Applications** (applications advertised by CDC received prior to the meeting will be considered)

**62/2017/18110** Removal of prefab garage to allow addition of a 2 storey extension to North gable and to provide ground floor utility, shower and WC and living space with 2 bedrooms on first floor at 13 Northfields Avenue, Settle, BD24 9JR

**Resolved: That this be approved**

**Continued/**

**Minutes of the Meeting of Settle Town Council on Monday 13<sup>th</sup> July 2017 cont.**

**Planning Cont.**

**62/2017/18178/HH** Two storey side and single storey rear extensions at 18 Northfields Crescent, Settle, North Yorkshire, BD24 9JP

**Resolved: That this be approved**

**2017/18146/HH** Demolition of existing single storey side extension and erection of two and single storey extensions to front, side and rear of dwelling house at 1 Craven Cottages, Kirkgate, Settle, North Yorkshire, BD24 9DF

**Resolved: That this be approved**

**b) Decision Notices** (notices received prior to the meeting will be reported).

**62/2017/17996** Proposed single storey rear extension at 8 Scar View, Langcliffe Road, Settle, BD24 9JW  
**GRANTED**

**62/2017/17988** Proposed single storey extension and other associated alterations at 30 Church Street, Settle, North Yorkshire, BD24 9JG

**GRANTED**

**c) Consultation on the Draft Local Plan 2017 Deadline for Comments 31<sup>st</sup> July 2017**

**Resolved: To comment and object to various sites as detailed and available to view on the Settle Town Council website <http://www.settletowncouncil.org.uk/key-documents/>**

**CL804 Finance**

a) To check the Market books and to receive the Market report for June 2017.

**Resolved: That the Market books were correct and to schedule this agenda item for the next meeting on 7<sup>th</sup> August 2017.**

b) To approve accounts for payment and to note receipts for June 2017 and July to date.

**Resolved: That these be approved and agenda for the next scheduled meeting on 7<sup>th</sup> August 2017**

June	Receipts: 11,077.02	Payments: £ 10,308.91(excluding transfers)
July	Receipts: £ 441.50	Payments: £ 3,084.59 (to date)

c) To receive the internal auditors report

**Resolved: To accept the report and note actions to be implemented.**

d) To purchase a lap top for the Clerk (the existing one to be passed on to the assistant clerk), a large monitor, keyboard and mouse up to the value of £700.

**Resolved: That this be approved**

**CL805 Policy**

a) To receive and approve the reviewed Grant Award policy and approve a procedure and monitoring system.

**Resolved: That the Grant Award policy documents be approved as amended during the meeting and to monitor using a monitoring form to be completed by applicants and managed by the Clerk.**

b) To agree how long recordings of Council meetings these will be retained and how they will be made available.

**Resolved: That the recordings be kept for 3 months to verify accuracy of minutes and be made available to the public by appointment with the Clerk and the recordings to be heard in the Council Office only. No Recording of the recording will be allowed. The Agenda to be amended with a statement from the Council to explain that meetings will be recorded etc.**

**Continued/**

**Minutes of the Meeting of Settle Town Council on Monday 13<sup>th</sup> July 2017 cont.**

*Cllr Balsamini left the room at 8:47pm*

c) To approve the amended standing order relating to communicating with District and County and Unitary Councillors.

**Resolved: That this be approved**

*Cllr Balsamini returned to the meeting*

**CL806 To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered)

a) Standards Committee Ballot Papers – to take council vote on nominations.

**Resolved: To vote for 3 of the 4 Cllrs nominated. Cllr Balsamini explained that CDC had not received his nomination papers in the post and therefore he was not listed.**

*Cllr Beesley left the meeting at 8:55pm*

b) Invitation to the Town Mayor Yorkshire Day 1<sup>st</sup> August in Sheffield - cost £42

**Resolved: That this be approved- cost to be taken out of Mayors Allowance**

c) Fly the Red Ensign for Merchant Navy Day on 3<sup>rd</sup> September - cost £28.00 - £45.71 dependant on flag size

**Resolved: Not to Fly the red Ensign or purchase the flag.**

d) Age UK Help at Home Service leaflet

**Resolved: that this be noted and circulated to members**

e) Request for permission to fly a flowerpot festival flag on Castlebergh during the festival

**Resolved: That this be granted and the Council reserve the right to take down in the event of an official flag flying taking priority and that the Handyman be instructed to erect and take down the flag.**

**CL807 To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda) Information and reports from the Clerk and requests for future agenda items.**

Flowerpot Festival flyer

The Folly New Exhibitions 'Mud & Misery' & 'Pastimes in Past Times and Settle Captured in Wool' poster

Selrap Newsletter

Settle and District Community News

Local Councils Update Issue 207

LCR Articles on Neighbourhood planning

Register of Electors alterations

ICCM Summer issue

**Reports from meetings attended by Cllrs**

Cllr Balsamini reported on the minutes received from the Chamber of Trade meeting in particular the closure of the Nat West and Lloyds Banks. A request from COT to the Town Council to arrange a Town Team meeting.

Cllr Cotton reported on Settle Victoria Hall - they did not object to the application from the Folly to be licenced for Alcohol and Music

**Future Agenda items**

Cllrs Robinson and Handford agreed to work on a 3 year plan for the Council, the outline plan to be considered at the next meeting on the 7<sup>th</sup> August

***There being no further business, the meeting was closed at 9.22 pm***