

Minutes of the Meeting of Settle Town Council held in the Council's offices, Settle Town Hall, on Monday 6th November 2017 at 7:00 pm.

Present: Cllrs Taylor (Town Mayor), Balsamini (Deputy Town Mayor), Handford, Catherwood, Tyrer, Bellfield Cotton, Lord, Beesley & Miss R Hill **Members of the Public** 5 and PCSO A Preston
Chairman- Councillor David Taylor, welcomed all present and declared the meeting open.

Public Participation

A number of residents attended to hear about the agenda item relating to the light outside Ribble Terrace

CL857 Vacancies To fill 2 Casual vacancies by co-option.

Resolved: 2 Casual Vacancies to be scheduled for the next meeting.

CL 858 Apologies County Cllr Welch

CL 859 Code of Conduct - Localism Act 2011 To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda

- a) Councillors are to declare any Disclosable Pecuniary Interests (DPI) that they may have in items appearing on this Agenda (S 30 (3)), Appendices A & B
- b) To receive, consider, decide and record Members' requests for DPI dispensations (S 31) in connection with items on this Agenda **Cllr Handford Declared an interest in ref: CL865d relating to the request to increase the precept from Settle Area Swimming Pool.**
- c) Register of Interests

CL860 Policing To receive the monthly report

Resolved: PCSO Amanda Preston attended a report of recent crime reports for October.

CL 861 Minutes To approve draft minutes of the meeting of the Council on Monday 2nd October as a true record.

Resolved: That the Minutes were amended to read 'District' Councillor Hull not 'County' and then approved and signed.

PCSO left the meeting 7.23pm

CL862 County & District Councillors' Report

District Councillor Hull reported on the advance notification of a govt initiative 'One Public Estate'. Pilot work has begun with NYCC using the Middle School Site. The working group have not met yet. Castlebergh Hospital consultation is still ongoing until Feb/March 2018.

CL863 Matters relating to County, District and Parish.

- a) To receive an update on the Action Plan for Market Town and the Report to CDC Policy Committee 31.10.2017 and agree further actions.

Resolved: Cllr Hull reported that the plans for Castlebergh Crag Development had been well received and £10k out of the £96K has been allocated. £50K had been approved for Signage review and installation this includes Brown Tourist Signs and Settle Market signs, £15K was allocated for the Creation of the Settle Website (including Settle Market website). The Clerk and Cllr Taylor also reported back on elements of the planned projects. The Council raised a query about the funding for the Market stall canopies, gazebos to improve the appearance that was not covered in the Report. This required clarification and would be taken back to the Town Team for inclusion as part of the £21k contingency/other activities header.

Continued/

Minutes of the Meeting of Settle Town Council on Monday 6th November 2017 cont.

b) Approve Town Council Meeting dates for 2018 and Committee Meeting Dates prior to budget setting.

Resolved: That these be approved.

c) Skate Park - To receive an update on the Skate Park and approve further actions to progress the project.
Resolved: That £196.49 had been raised by the young people towards the Skate Park fund with help from Cllr Lord and Taylor, Craig & Kate Dinsdale. Fund raising planning sessions are being held at the Town Hall on to organise activities for the Switch on. Cllr Lord agreed to make a thermometer measure for the Market Place to show the progress of fund raising.

Cllr Balsamini left the meeting 8:14pm

d) General Data Protection Regulation – To consider Encryption of emails and the appointment of a Data Protection Officer

Resolved: That Cllr Handford be approved as the Data Protection Officer and that the Clerk to contact the Information Governance Manager, David Roper-Newman and arrange a meeting for further advice and information. The Clerk and Cllr Handford to evaluate the Council's documentation that is distributed to Cllrs to establish the levels of encryption for email required in order to meet GDPR. This may extend into an IT Policy.

Cllr Balsamini returned to the meeting 8:18pm

CL864 Planning

a) **Applications** (applications advertised by CDC received prior to the meeting will be considered)

YDNPA C/62/642 Full – To alter 3 No. Windows on the west elevation by lowering the existing cills at 8 & 9 Old School Close Settle

Resolved: That this be supported.

b) **Decision Notices** (notices received prior to the meeting will be reported).

62/18067 Amended Plans Submission Hybrid application for a residential development including: full details of the erection of 65 dwellings (C3), public open space, landscaping and access details (Phase 2); together with an outline application for residential development (C3), with public open space and landscaping (outline) with details of access from Skipton Road (b6480) considered (Phase 3). Land South of Ingfield Lane and East of Skipton Road, Settle, North Skipton Properties **WITHDRAWN**

2017/18325/VAR Application for variation to condition no.3 planning reference 62/2015/15606 to allow additional window in the gable of plot4 and 1 additional window in the ground floor gable of plot 3

GRANTED

2017/18508 /ADV Application for advertisement consent for sponsorship signs to be placed on the roundabout at A65 Settle B6480 **GRANTED**

18197 External alterations to existing industrial unit comprising the construction of side extension, the reconfiguration of external openings and the recladding of the building to form a B1, B2 & B8 unit and the demolition of existing single storey building at T F Smith, Sowarth Field Industrial Estate, Settle, BD24 9AF, **GRANTED**

CL865 Finance

a) To check the Market books and to receive the Market report for October 2017.

Resolved: That the Market books were correct and to schedule this agenda item for the next meeting on 4th December 2017.

b) To approve accounts for payment and to note receipts for September 2017 and October to date.

Resolved: That these be approved and agenda for the next scheduled meeting on 4th December 2017.

October Receipts: £ **2,957.99**

Payments: £ **10209.19** (excluding transfers)

November Receipts: £**1810.49**

Payments: £ **1026.00** (excluding transfers)

Continued/

Minutes of the Meeting of Settle Town Council on Monday 6th November 2017 cont.

Finance cont.

c) Internal Audit report (if received) – **Not Received**

d) Request from Settle Area Swimming Pool to increase the precept under Section 26.28 of the L G Miscellaneous Provisions Act 1972, to increase the precept in the next financial year to provide a more regular source of funding (£1.71p increase on the Band D) and for future years

Cllr Handford left the meeting at 8:40pm

Resolved: That the Council were supportive in principle by 7 votes for and 1 vote against from Cllr Balsamini. A decision about how this was funded would be deferred until consultation with the electorate had taken place. Delegated authority to the Clerk (assistance from Cllr Cotton) to arrange a parish poll to seek the views of the electorate. This item to be rescheduled.

Cllr Handford returned 8:54 p.m.

e) To consider a One-way traffic system for the Market Place and cost implications.

f) To consider a residential scheme for Kirkgate to alleviate parking issues.

Resolved: That Items e) and f) be considered further by a working party consisting of Cllr Beesley Taylor and Bellfield with the Clerk.

g) Notice of Parish Council Elections 2018 est. cost £1972 if contested to add to the budget for 2018-19

Resolved: That this was noted to be added to the budget for 2018-19.

h) To appoint the Finance Admin Assistant following interviews.

Resolved: To appoint the successful candidate subject to reference.

CL866 Lighting

a) To consider further street light solutions for LP108 at the front of Ribble Terrace.

Resolved: That a freedom of information request be sent to Electricity North West asking why the supply had been decommissioned without notification. Cllr Hull agreed to find out if the land was owned by CDC.

b) To consider further the lighting of the telephone box on the green for the Gallery on the Green

Resolved: That the power supply would not be disconnected until further information about the cost of disconnection had been confirmed and liaise with Gallery on the Green regarding taking over the supply or fitting a solar light (to be applied for through the grant process if required).

CL867 Allotments - To consider approval for a polytunnel on plot 9a Dog Meadow.

Resolved: That this be approved.

CL868 To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)

a) A request for a tree or bench memorial in Settle.

Resolved: That this be deferred to the next scheduled meeting on the 4th December 2017.

CL869 To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda) Information and reports from the Clerk and requests for future agenda items.

Resolved: To defer to the next Scheduled meeting.

There being no further business, the meeting was closed at 9.03 pm