



Agenda

The Meeting of the Settle Town Council to be held in the Council's offices, Settle Town Hall on Monday 3rd April 2017 at 7.00pm. The public and press are invited and Parishioner Participation will be at 7.00pm. Parishioners' comments will be taken before the meeting commences but the time will be restricted to 15 minutes or longer at the Chairman's discretion. **Please turn off all mobile devices.**

1. Vacancies

- a) To receive the resignations of Cllr McLernon and Cllr Rose. Two Casual Vacancies will be advertised accordingly.
- b) To receive the Declaration of Acceptance of Office from J Lord.

2. Apologies To receive and record apologies.

3. Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.

4. Policing To receive the monthly report

5. Minutes To approve draft minutes of the Council meeting on 6th March 2017 as a true record.

6. County and District Councillors' reports

7. Matters relating to County, District and Parish.

- a) Craven District Council Changes to recycling collection service – to receive comments or queries.
- b) 'Capturing The Past' public launch at the Folly April 1st 10.30- 3.00 – To receive approval to archive council documents to this archive and make enquiries hold past minute books (not already held electronically) at The Folly
- c) Big Yellow Letters – To approve the next location possibly Settle Primary school (emails already circulated)
- d) Seek approval for a shorter lease of 7 years on Cammock Lane allotment site with Craven District Council and a direct covenant to be drawn up any with any allotment association formed.
- e) To review the Council's Code of Conduct on DPI's and whether the member should be allowed to remain in the room. (Currently allowed in the Code adopted by the Council 2012 - Localism Act 2011)
- f) To cease accepting reservations for the Community Cemetery and Garden of Rest.
- g) A request to ask NYCC to change the road sign on B64798 to direct people to the Ribblehead Viaduct

8. Planning a) Applications (applications advertised by CDC received prior to the meeting will be considered)

62/2017/17901 Application for Listed Building Consent for proposed security lighting and cameras to rear of building. Details of external glazed entrance screen as required by Condition 3 of 62/2016/17623 at The Folly Victoria Street Settle.

62/2017/17861 1) Erection of Double glazed porch replacement of existing doorway with a double doorway

2) Replace existing door into existing porch with hardwood windows 3) Replace existing softwood door into presbytery with hardwood at St Margaret and St Michaels Church Tillman Close Settle

b) Decision Notices (notices received prior to the meeting will be reported).

62/2017/17725 Change of use from shop Class A1 and Financial Professional Services Class A2 to single dwelling

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9. Finance

- a) To check the Market books and to receive the Market report for March 2017.
- b) To receive a request for the Indoor Market to continue with half rent or three quarters rent for another 3 months due to lack of custom.
- c) To receive notice of 1% increase in JNC Local Councils pay scales for Clerks and agree the annual increase for all employees for 2017-18 in line with Govt National Minimum/Living wages changes 1st April 2017
- d) To approve accounts for payment and to note receipts for March 2017 and April to date.
- e) To reconsider the grant applications for Settle Victoria Hall and Settle Community Business Hub
- f) To review the Grant Award policy and procedure.

10. Website Email Systems and Data Protection

- a) To review website security and approve any changes to current arrangements as appropriate
- b) To review the email system for security and reliability and agree action as appropriate
- c) Review the policy on data compliance
- d) Approve the updated Publication Scheme to ensure compliance.
- e) Seek approval to transfer onto an unlimited usage contract.

Comment [R1]:

11. To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)

- a) Settle Business Awards Sponsorship request
- b) Request for Flowerpot man on Castlebergh again and permission for Flowerpot figure on the Fountain

12. To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda) Information and reports from the Clerk and requests for future agenda items.

Annual Parish Meeting To be Held in Victoria Hall at 7pm on Wednesday 19th April

Skipton Mayors Charity Dinner Rendezvous Hotel, Skipton on Saturday 22 April 2017.
Notice of Election for the forthcoming County Council elections on 4th May 2017
Annual Return papers received to be completed by 12 June 2017
Update on Office Move from the Clerk
White Rose March 2017 issue
Reports from meetings attended by Cllrs.
Future Agenda items

Signed

R A Hill 29th March 2017
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